

**HIGHLANDS COUNTY
PLANNING AND ZONING COMMISSION
AND THE LOCAL PLANNING AGENCY MINUTES**

The regular meeting of the Highlands County Planning and Zoning Commission and the Local Planning Agency was called to order at 3:15 p.m., Tuesday, December 12, 2017, in the County Commissioners' Board Room, located in the Highlands County Government Center Building, 600 South Commerce Ave., Sebring, Florida.

Members present were: Mr. Howard, Mrs. Mack, Mr. Osborn, Mr. Roberts, and Mr. Carter, Chairman. Alternate/Non-Voting Members present were: None. Also present were: Mrs. Sawdy, Zoning Official; Mrs. Culpepper, Planner I; Mrs. BuChans, Planning Supervisor; and Ms. Conrad, Zoning Supervisor.

Minutes of the previous meeting were unanimously approved after the revision made by Mr. Howard. **Motion carried 5 - 0.**

7) **NEW BUSINESS:**

**A. PUBLIC HEARING # ORDINANCE NO. 17-18-_____ - PROPOSED
MODIFICATIONS TO UPDATE THE 5-YEAR CAPITAL
IMPROVEMENTS SCHEDULE OF THE HIGHLANDS COUNTY 2030
COMPREHENSIVE PLAN – C/O SUSAN BUCHANS, PLANNING
SUPERVISOR**

Mr. Carter read the request and Mrs. BuChans presented the request. There were no letters received and no one spoke for or against the request.

Motion by Mrs. Mack and seconded by Mr. Roberts to recommend to the Board of County Commissioners to adopt by Ordinance No. 17-18-_____, modifications to the Capital Improvement Schedule in the Capital Improvements Element of the Highlands County 2030 Comprehensive Plan and forward the adopting ordinance to the Florida Department of Economic Opportunity for notification.

Upon roll call, all members voted yes. **Motion carried 5 - 0.**

8) **ANNOUNCEMENT OF NEXT MEETING**

The next Planning and Zoning Commission meeting is scheduled for February 13, 2018, at 3:00 p.m. or as soon thereafter as possible in the County Commissioners' Board Room, located in the Highlands County Government Center Building, at 600 South Commerce Ave., Sebring, Florida.

There being no further business, the meeting was adjourned at 3:32 p.m.

Respectfully submitted by,



Jo Anne Sawdy
Zoning Official