

**LOCAL MITIGATION STRATEGY WORKING GROUP (LMS/WG) MINUTES
OCTOBER 19, 2016, MEETING**

Room 2 of the Bert Harris, Jr. Agricultural Center,
4509 George Blvd. Sebring, FL.

Attendance:

VOTING MEMBERS *

Scott Canaday, HCEM, Chair	Bill Trucano, OBBA, V-Chair
Julian Deleon, AP (exc.)	Joe DeBree, FFS
Joe Barber, LP	Mike Willingham, SAA
Libby Maxwell, SFWMD (exc)	Joe DeCerbo, SLID
Scott Neothlich, SB	Keith Loweke, SFSC (exc)
David Solomon, HCSB	

* Present unless otherwise indicated

Excused (exc)

Absent (abs)

County Staff:

Susan BuChans, Planner

Guests:

Donald Gordon, Avon Park

1. **CALL TO ORDER, OPENING PROTOCOL AND INTRODUCTION OF MEMBERS AND GUESTS: 8:03 A.M.**
2. **ROLL CALL:**
With eight members in attendance, a quorum was established.
3. **SUBSTANTIATION OF PUBLIC NOTICE PER FLORIDA STATUTE CH. 286.**
4. **CONSENT AGENDA:**
 - A. Approval of July 20, 2016, LMS/WG Meeting Minutes.

Motion to approve, Barber/Willingham, the July 20, 2016, minutes. The motion passed unanimously.

5. **OLD BUSINESS/UNFINISHED BUSINESS:**
 - A. **Project Evaluation Criteria** - Staff was still developing sample evaluation criteria that will be used in evaluating completed member initiatives.
 - B. **Community Wildfire Protection Plan (CWPP)** – Staff confirmed with the LMS/WG that in Chapter 5 of the CWPP the lead agencies listed in Table 14. CWPP Action Plan Summary would remain unchanged. The LMS/WG agreed and clarified that the Homeowners Agencies (HOAs) should continue as the individual HOA not the Highlands County HOA because it was disbanded.

6. NEW BUSINESS:

- A. Election of Officers for Calendar Year 2017.** Staff informed the LMS/WG that October is the last quarterly meeting for calendar year 2016. Therefore, the election of Officers must occur per the adopted Bylaws of the Highlands County Mitigation Strategy Working Group.

**Motion to nominate Mr. Scott Canaday as Chairman, Willingham/Barber.
With no other nominations or discussion, the motion passed unanimously.**

**Motion to nominate Mr. Bill Trucano as Vice-Chairman, Barber/Willingham.
With no other nominations or discussion, the motion passed unanimously.**

- B. Invitation to Participate.** Staff prepared a written *Invitation* for participation in the LMS/WG per Florida Administrative Code 27P-22.004. A copy of the written invitation and notice for the local newspaper was provided and will be published in the Highlands News-Sun on October 30th. Staff requested that each member provide this information to their agency. If their agency would like to continue representation on the LMS/WG, please submit a letter on your agencies letterhead, to the Highlands County Development Services Department, Attention Susan BuChans, by November 23, 2016. In December, the agency will be presented to the Board of County Commissioner for approval.
- C. Annual LMS Update per Florida Administrative Code 27P-22.04.** The LMS/WG was not aware of any changes required to the hazard assessment, project priority list, critical facilities list, repetitive loss list or any maps.

7. NEW INITIATIVES:

- A. Spring Lake Improvement District - Spring Lake Improvement District Public Water Facility Back-up Generator.** Mr. Joe DeCerbo and staff led the LWS/WG through the proposed initiative's characterization form. A priority score of 26 was established by the LMS/WG. The approved initiative will be included on the LMS/WG project priority list.

Motion to approve the proposed mitigation initiative as presented and to approve a priority score of 26 for the Spring Lake Improvement District – Public Water Facility Back-up Generator, Shrum/Freeman. The motion passed unanimously.

- 8. PUBLIC COMMENT ON INITIATIVES OR PUBLIC INPUT:** No public comment was provided.

- 9. NEXT LMS MEETING:** The next meeting will be January 18, 2017.

- 10. ADJOURNMENT:** The meeting adjourned at 8:48 A.M.