

**LOCAL MITIGATION STRATEGY WORKING GROUP (LMS/WG) MINUTES  
JANUARY 17, 2018, MEETING**

Auditorium of the Bert Harris, Jr. Agricultural Center,  
4509 George Blvd. Sebring, FL.

Attendance:

**VOTING MEMBERS \***

Scott Canaday, HCEM, Chair  
Jason Lister, AP (abs)  
Joe Barber, LP  
Libby Pigman, SFWMD (abs)  
Ken Fields, SB (abs)  
David Solomon, HCSB  
Paul McGehee, GEC

Bill Trucano, OBBA, V-Chair  
Joe DeBree, FFS  
Mike Willingham, SAA (abs)  
Clay Shrum, SLID  
Keith Loweke, SFSC  
Omar DeJesus, SNLID  
Rev. Richard Norris, FLGA Dist., LCMS

\* Present unless otherwise indicated

Excused (exc)

Absent (abs)

County Staff:

Susan BuChans, Planner  
Melony Culpepper, Planner  
Chris Grandlienard, Planner

Guests:

Margaret Ellerbee, GEC  
Drew Jones, Polston Engineering

- 1. CALL TO ORDER, OPENING PROTOCOL AND INTRODUCTION OF MEMBERS AND GUESTS: 8:00 A.M.**
- 2. ROLL CALL:**  
With nine members in attendance, a quorum was established. Mr. DeJesus arrived after roll call, bringing the attendance to 10 members.
- 3. SUBSTANTIATION OF PUBLIC NOTICE PER FLORIDA STATUTE CH. 286.**
- 4. CONSENT AGENDA:**
  - A.** Approval of October 18, and November 16, 2017, LMS/WG Meeting Minutes.

**Motion to approve, Trucano/Loweke, the October 18, and November 16, 2017, minutes. The motion passed unanimously.**

**5. OLD BUSINESS/UNFINISHED BUSINESS:**

- A. Updated Application Forms per Florida Department of Emergency Management (FDEM) for LMS Projects** – Staff prepared an updated application form after contacting FDEM for review of the LMS Initiative application form. FDEM recommended that the grant program the jurisdiction plans to utilize be added to the application form under Section VII. Potential Funding Sources. FDEM also recommend use of a web-based form. The LMS/WG reached a general consensus to not use a web-based form, due to the fact that the County does not have that capability at this time.

**Motion to approve the updated application form as presented, McGehee/Barber. The motion passed unanimously.**

- B. Annual LMS Update per Florida Administrative Code (FAC) 27P-22.004** – Staff presented the updates that will be sent to the FDEM for compliance with FAC 27P-22.004. Mr. Canaday asked that the latitude and longitude information in the Critical Facilities List be converted to the United States National Grid (USNG) system. He stated that the critical facilities in the Community Emergency Management Plan (CEMP), which should be the same facilities in the LMS, have been recently converted to the USNG and would like the two plans to be uniform. Mr. deBree advised the LMS/WG that the state is also converting to the USNG. Mr. Canaday will provide staff with the CEMP for assistance with updating the Critical Facilities List in the LMS plan.

**6. NEW BUSINESS:**

- A. Annual Community Wildfire Protection Plan (CWPP) Update** – Staff presented annual report for the CWPP. Mr. deBree will provide staff with the Florida Forestry Services' report that he provides the Board of County Commissioners in July for the future CWPP annual reports.

- B. Update on organizational membership as approved by the Board of County Commissioners** – Staff informed the LMS/WG that the Board of County Commissioners approved the organizational membership on January 2, 2018. There are two new organizations to the group: Florida-Georgia District of the Lutheran Church-Missouri Synod (FLGA Dist., LCMS) and Glades Electric Cooperative (GEC).

- C. Attendance of members by telephone conference** – Staff advised the LMS/WG that Mrs. Pigman asked to attend the meetings by telephone conference. Staff presented the legal opinion of the Assistant County Attorney, that states that the LMS/WG may vote to allow Mrs. Pigman attendance by telephone conference due to the distance that she must travel. Staff also presented another option for Mrs. Pigman to attend as a member of the public by telephone conference. The LMS/WG reached a consensus that they do not want any attendance of the meetings by

telephone. Mr. Canaday suggested that Mrs. Pigman attend half of the meetings and her alternate attend the other half. Staff will advise Mrs. Pigman of the decision.

**7. NEW INITIATIVES:**

**A. Glades Electric Cooperative New Initiatives**

**1. 9-Mile Grade**

The LMS/WG reviewed the application and assigned a priority score of 23 based on the approved Prioritization Chart.

**Motion to approve the initiative, Barber/Norris.**

**7. PUBLIC COMMENT ON INITIATIVES/PROJECTS OR OTHER PUBLIC INPUT:** No public comment was provided.

**8. NEXT LMS MEETING:** The next meeting will be April 18, 2018, in Room 1 of the Bert Harris, Jr. Agricultural Center.

**9. ADJOURNMENT:** The meeting adjourned at 8:31 A.M.

DRAFT