

**HIGHLANDS COUNTY
ZONING BOARD OF ADJUSTMENT MINUTES**

The regular meeting of the Highlands County Zoning Board of Adjustment was called to order at 3:08 p.m., Tuesday, March 14, 2017, in the Commissioners' Board Room located in the Highlands County Government Center Building, 600 South Commerce Ave., Sebring, Florida.

Members present were: Mr. Carter, Mr. Howard, Mr. Roberts, Mr. Travers, and Mr. Ingler, Chairman. Alternate/Non-Voting Members present were: None. Also present were: Mrs. Sawdy, Zoning Official; Mrs. Culpepper, Planner I; Mrs. BuChans, Planning Supervisor; and Ms. Conrad, Zoning Supervisor.

Minutes of the previous meeting were unanimously approved. **Motion carried 5-0.**

7) NEW BUSINESS:

A. HEARING #1806 – ELOISE LEE

An approximate 0.38-acre parcel located approximately 0.64 miles east of US 27 and 0.09 miles north of Sebring Parkway at the southwest corner of Sunset Drive and Springdale Road; the address being 113 Springdale Road, Sebring, FL; and abbreviated legal as follows: An approximate 0.38-acre parcel located in Section 14, Township 34 South, Range 28 East, Highlands County, Florida.

The applicant is requesting a variance to allow a 4.9-foot side yard setback instead of the required 7.5 feet for an existing dwelling. Mr. Ingler read the request, and Ms. Lee presented the request. There were no letters received and no one spoke in favor of or against the request. Motion by Mr. Carter and seconded by Mr. Travers to approve the request as presented.

Upon roll call, all members voted yes. **Motion carried 5-0.**

8) ANNOUNCEMENT OF NEXT MEETING

The next meeting shall be held on April 11, 2017 at 3:00 p.m. or as soon thereafter as possible in the Commissioners' Board Room located in the Highlands County Government Center Building, 600 South Commerce Ave., Sebring, Florida.

9) BOARD MEMBERS

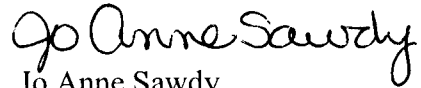
Mr. Travers asked if the process of going to the Board of Adjustment to approve variances with similar circumstances was necessary. Ms. Conrad replied that the process to approve variances require a public hearing.

10) DEVELOPMENT SERVICES DEPARTMENT

Ms. Conrad discussed the handling of paperwork for hearings, such as special exceptions for a cell tower, which includes the same letter being sent to all cell tower owners in the county. The members of the board agreed that the entire packet can be emailed, but these letters do not need to be copied and mailed.

There being no further business, the meeting adjourned at 3:18 p.m.

Respectfully submitted by,



Jo Anne Sawdy
Zoning Official