

**HIGHLANDS COUNTY  
PLANNING AND ZONING COMMISSION  
AND THE LOCAL PLANNING AGENCY MINUTES**

The regular meeting of the Highlands County Planning and Zoning Commission and the Local Planning Agency was called to order at 3:01 p.m., Tuesday, April 10, 2018, in the County Commissioners' Board Room, Highlands County Government Center Building, 600 South Commerce Ave., Sebring, Florida.

Members present were: Mr. Ingler, Mrs. Mack, Mr. Osborn, Ms. Tiernan, Mr. Travers, Mr. Howard, and Mr. Carter, Chairman. Alternate/Non-Voting Members present were: Mr. Roberts, Mr. Boring, and Mr. Reed. Also present were: Ms. Sawdy, Zoning Official; Mr. Grandlienard, Planner I; and Ms. Thayer, Planning Supervisor;

Minutes of the previous meeting were unanimously approved. **Motion carried 7-0.**

**7) NEW BUSINESS:**

**A. HEARING # P&Z 2030 – REN-MAR CONSTRUCTION, INC. - C/O RICK WHIDDEN**

An approximate 2.47-acre parcel located south of Sun N' Lake Blvd., on the west side of US 27 North; the addresses being 5501 and 5585 US 27 North, Sebring, Florida; and abbreviated legal as follows: An approximate 2.47-acre parcel located in Section 4, Township 34 South, Range 28 East, Highlands County, Florida.

The applicant is requesting a zoning change from B-2 (Limited Business District) to B-3 (Business District). Mr. Carter read the request, and Mr. Whidden presented the request. There were no letters received and no one spoke in favor of or against the request.

Motion by Mr. Ingler and seconded by Mr. Travers to recommend to the Board of County Commissioners to approve and adopt by Resolution, P&Z Hearing No. 2030, changing the Official Zoning Atlas for approximately 2.47 acres from B-2 (Limited Business District) to B-3 (Business District), referencing the mandatory findings of fact and becoming effective as provided by law.

**Upon roll call, all members voted yes. Motion carried 7-0.**

**B. TRAINING ON PUBLIC RECORDS, SUNSHINE LAW, AND EX PARTE COMMUNICATIONS – C/O GLORIA RYBINSKI**

Ms. Rybinski presented information relating to Public Records, the Sunshine Law, and Ex Parte Communications. Board members had questions regarding the procedures when there is a conflict of interest and they will be abstaining from the vote. Gloria will get with Legal to get a clarification.

**8) ANNOUNCEMENT OF NEXT MEETING**

The next Planning and Zoning Commission meeting is scheduled for June 12, 2018, at 3:00 p.m. or as soon thereafter as possible in the County Commissioners' Board Room, located in the Highlands County Government Center Building, at 600 South Commerce Ave., Sebring, Florida.

**9) BOARD MEMBERS**

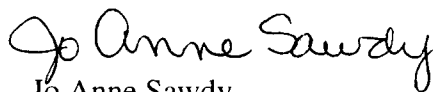
Nominations of the Chairperson and Vice-Chairperson of the Planning and Zoning Commission were presented. Motion by Mr. Ingler and seconded by Mr. Osborn to nominate Mr. Carter as Chairperson and Mr. Travers as Vice-Chairperson. **Motion carried 7-0.**

**10) DEVELOPMENT SERVICES DEPARTMENT**

Ms. Thayer introduced the two new alternate members, Mr. Chip Boring and Mr. Rob Reed.

There being no further business, the meeting was adjourned at 4:07 p.m.

Respectfully submitted by,



Jo Anne Sawdy  
Zoning Official