

**FORM 8-O**

**APPLICATION FOR FINAL DEVELOPMENT ORDER  
HIGHLANDS COUNTY, FLORIDA**

Application is hereby made to the Highlands County Board of County Commissioners for a Final Development Order approval. The necessary documents with original signatures and application/review fees payable to the Board of County Commissioners, Highlands County, Florida as required by the Highlands County Land Development Regulations (LDRs) are submitted along with this application to the County Engineer.

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**(GENERAL INFORMATION)**

- 1. Name of Applicant (Property Owner): \_\_\_\_\_
- 2. Applicant's Mailing Address: \_\_\_\_\_  
(Number and Street)  
\_\_\_\_\_  
(City, State, and Zip Code) \_\_\_\_\_ (Phone) \_\_\_\_\_
- 3. Attach written authorization to act on the owner's behalf.
- 4. Project Name & Address: \_\_\_\_\_

**(SUBMISSION REQUIREMENTS)**

- A. From the Planning Director:
  - 1. Vesting Approval \_\_\_\_\_
  - 2. Environmental Clearance \_\_\_\_\_
  - 3. Historical Resource Clearance \_\_\_\_\_
  - 4. Archaeological Resource Clearance \_\_\_\_\_
  - 5. Land Clearing Permit \_\_\_\_\_
- B. From the Zoning Supervisor: Statement of Current Zoning \_\_\_\_\_
- C. From the County Engineer: Concurrency Clearance \_\_\_\_\_
- D. Fiscal Impact Analysis Report \_\_\_\_\_
- E. A copy of the recorded Deed to the subject property \_\_\_\_\_
- F. Preliminary site plan for a commercial building structure \_\_\_\_\_  
or  
Preliminary plat for land subdivision \_\_\_\_\_
- G. Boundary survey signed and sealed by a professional land surveyor including:
  - 1. Legal description of the subject property \_\_\_\_\_
  - 2. All recorded public and private easements and rights-of-way within and adjacent to the parcel \_\_\_\_\_
  - 3. Total area of the property in square feet and acres \_\_\_\_\_
  - 4. FIRM flood hazard zone and base flood elevation, if applicable \_\_\_\_\_
  - 5. Location and dimension of all structures within the parcel \_\_\_\_\_

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Signed

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Print Signature

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Title

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**ACKNOWLEDGEMENT**

STATE OF FLORIDA                    )  
  ) SS  
COUNTY OF HIGHLANDS            )

I hereby certify that before me personally appeared \_\_\_\_\_, to me well known to be of \_\_\_\_\_, who executed the foregoing instrument and who acknowledges that he/she executed the same freely and voluntarily.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(SEAL)

\_\_\_\_\_ (Signature of Notary Public - State of Florida)

\_\_\_\_\_ (Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known \_\_\_\_\_ OR  
Produced Identification \_\_\_\_\_ Type of Identification Produced \_\_\_\_\_

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(FOR OFFICE USE ONLY)

Date Received: \_\_\_\_\_

By: \_\_\_\_\_

Application Fees: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt No. \_\_\_\_\_

Review Fees: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
\_\_\_\_\_

Application for final development order is deemed \_\_\_\_\_ complete as of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_ incomplete as of \_\_\_\_\_, 20\_\_\_\_

Preliminary site plan/preliminary plat

\_\_\_\_\_ Approved

Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

Note: The application for a final development order can only be accepted concurrently with the approval of a preliminary site plan or preliminary plat. Acceptance of a final development order application is not approval of a final development order.

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\_\_\_\_\_ **FOR COMMERCIAL BUILDING STRUCTURES:**

Final site plan submitted on \_\_\_\_\_, 20\_\_\_\_

Review Fees: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

\_\_\_\_\_ **FOR LAND SUBDIVISION:**

Improvement plan submitted on \_\_\_\_\_, 20\_\_\_\_

Review Fees: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_

Final plat submitted on \_\_\_\_\_, 20\_\_\_\_

Review Fees: \_\_\_\_\_

Amount: \_\_\_\_\_ Receipt No. \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Approved Date: \_\_\_\_\_

\_\_\_\_\_ Disapproved Date: \_\_\_\_\_