

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

Does not Discriminate on the Basis of Race, Color, National Origin, Sex, Religion, Age, or Disability in Employment or the Provision of Services.

We are proud to be a drug free workplace. Screening tests for illegal drug use may be required as a condition of employment

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| Date: | 4/27/2018 | Department: | Road & Bridge (4106) |
| Title/(Status)/Job Code: | Tractor Mower Operator (0910) | Reports To: | Unit Supervisor |
| Pay Grade/Salary Range: | PG- 102 \$21,017.73 - \$32,577.48 | Closing Date: | Until Filled |

Completed applications for employment with Highlands County may be submitted in one of two ways: 1) a printed job application submitted to our Human Resources department located at 600 S. Commerce Ave, Room B233, Sebring, FL 33870 (either in person or by mail; or 2) fax a printed application to 863-402-6508. Any qualified employee of the Board (see job description below for MINIMUM QUALIFICATIONS) may request consideration for this position by submitting to Human Resources an approved Bid form. Employee bids and applications for this position may not be received after five o'clock (5) p.m. on the closing date stated above without the specific permission of Human Resources.

GENERAL DESCRIPTION:

This is a semi-skilled position responsible for the operation and maintenance of a tractor with mowing attachments under field conditions.

ESSENTIAL JOB FUNCTIONS:

The following statements describe the principal functions of the job and its scope of responsibility but should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned.

- Operates tractor pulling bush hog style mowing deck and other grass cutting equipment to include side arm mowing attachment.
- Performs all duties required by an individual assigned for duty in the Laborer classification. These duties may include the cutting, trimming and removal of trees, brush, grass or other foreign particles utilizing both manual and power hand tools. Performs daily preventive maintenance on equipment.
- Assist County paving crew if directed.
- Operates other types of equipment on temporary, trainee or emergency basis as required.
- Responds productively to change and performs all other related tasks as required and as directed.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to understand and communicate oral and written instructions.
- Knowledge of the methods and techniques of equipment operation. Knowledge of the laws and ordinances regulating the operation of vehicles. Knowledge of the occupational hazards and of safety precautions in operating equipment under field conditions.
- Ability to make minor repairs and adjustments and to service equipment. Ability to understand and carry out oral and written directions.

PHYSICAL SKILLS:

Ability to see and hear oncoming traffic warnings. Use of both hands and feet with dexterity. Use of both near and far vision. Ability to reach, bend, walk, stand, stoop and lift up to 40 lbs. frequently. Ability to climb. Ability to walk over soft or uneven surfaces. Ability and willingness to perform required manual tasks in a safe and expedient manner. Continuous outdoor work in a dusty environment and in occasional adverse weather conditions. Continuous exposure to high noise levels. Hazards associated with operating a cutting machine.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

High school diploma or possession of an acceptable equivalency diploma preferred. One-year experience in the operation of utility equipment to include tractors, bush hog mowers, pick-up trucks, power saws, etc.

LICENSES, CERTIFICATIONS, OR REGISTRATIONS: Must possess a Florida Driver's License while employed.

OTHER JOB RELATED REQUIREMENTS:

Disaster Essential