

**HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS**

**Does not Discriminate on the Basis of Race, Color, National Origin, Sex, Religion, Age,  
or Disability in Employment or the Provision of Services.**

*We are proud to be a drug free workplace. Screening tests for illegal drug use may be required as a condition of  
employment.*

**Date:** 4/30/2019 **Department:** Road & Bridge (4102)  
**Title/(Status)/Job Code:** Equipment Operator III (0914) **Reports To:** Road Supervisor  
**Pay Grade/Salary Range:** PG – 106 \$27,549.95 - \$42,702.43 **Closing Date:** Until Filled

\*\*\*\*\*

Completed applications for employment with Highlands County may be submitted in one of two ways: 1) a printed job application submitted to our Human Resources department located at 600 S. Commerce Ave, Room B233, Sebring, FL 33870 (either in person or by mail; or 2) fax a printed application to 863-402-6508. Any qualified employee of the Board (see job description below for MINIMUM QUALIFICATIONS) may request consideration for this position by submitting to Human Resources an approved Bid form. Employee bids and applications for this position may not be received after five o'clock (5) p.m. on the closing date stated above without the specific permission of Human Resources.

\*\*\*\*\*

**GENERAL DESCRIPTION:**

A skilled position responsible for the operation of heavy public works equipment. Position also includes the performance of manual laboring tasks.

**ESSENTIAL JOB FUNCTIONS:**

The following statements describe the principal functions of the job and its scope of responsibility but should not be considered an all-inclusive list of work requirements. Individuals may perform other duties as assigned.

- Operates one or more of the following proficiently: 1) Dozer 2) 4-yard Front-End Loader 3) Motor Grader 4) Excavator 5) Earth Moving Pan 6) Compactor 7) Paver and 8) other large and complex equipment. Occasionally operates smaller equipment. Operates all equipment on a temporary or emergency basis.
- Performs routine manual labor tasks when required.
- Washes, cleans and provides first echelon maintenance for all equipment operated.
- Assist fellow workers as required to maintain equipment and finish work projects.
- Responds productively to change and performs all other related tasks as required and as directed. These tasks include, but are not limited to, asphalt paying, drainage installation and maintenance of traffic functions.

## **KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of the operation of medium and heavy public works equipment.
- Knowledge of the traffic and highway safety rules and regulations governing the operations of equipment.
- Knowledge of the hazards involved in the use of heavy equipment and of safety precautions to be taken.
- Skill in the operation of heavy construction equipment.
- Ability to understand some aspects of interpreting construction plans.
- Ability to understand and communicate oral and written instructions.

## **PHYSICAL SKILLS:**

The individual in this position must be able to remain in a stationary position for 10% of the time. Frequently operates various types of equipment to include, but not limited to hand and power tools. Frequently ascends/descends stairs, ladders and scaffolding. The person in this position frequently communicates with the public, vendors and co-workers. Must be able to exchange accurate information in these situations. Frequently moves materials and office equipment weighing up to 40 lbs. Frequently works in outdoor weather conditions. May be required to work in inclement outdoor weather conditions for up to (4) four hours. Frequently operates motor vehicle or heavy equipment for up to (4) hours; of which (4) hours may be continuous. Must be able to frequently position self to work under or around various items to perform maintenance tasks. Constantly inspects and assesses equipment, buildings and materials to complete daily tasks. Individual in this position must be able to use both near and far vision. Must be able to walk over uneven or soft surfaces. Continuous exposure to moderately high noise levels.

## **MINIMUM QUALIFICATIONS:**

### **1. EDUCATION AND EXPERIENCE:**

Graduation from an accredited high school or possession of an acceptable equivalency diploma preferred. Three years of experience in the operation and routine maintenance of public works equipment.

### **2. LICENSES, CERTIFICATIONS, OR REGISTRATIONS:**

Must possess and maintain a valid Florida Driving License, Class B or higher at time of employment.

### **3. OTHER JOB RELATED REQUIREMENTS:**

Disaster Essential.