

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

**Does not Discriminate on the Basis of Race, Color, National Origin, Sex, Religion, Age,
or Disability in Employment or the Provision of Services.**

*We are proud to be a drug free workplace. Screening tests for illegal drug use may be required as a condition of
employment.*

Date: 3/8/2017 **Department:** Road & Bridge
Title/(Status)/Job Code: Equipment Operator I (0912) **Reports To:** Maintenance Unit Supervisor
Pay Grade/Salary Range: PG - 103 \$22,488.97 - \$34,857.90 **Closing Date:** 3/23/2017

Completed applications for employment with Highlands County may be submitted in one of two ways: 1) a printed job application submitted to our Human Resources department located at 600 S. Commerce Ave, Room B233, Sebring, FL 33870 (either in person or by mail; or 2) fax a printed application to 863-402-6508. Any qualified employee of the Board (see job description below for MINIMUM QUALIFICATIONS) may request consideration for this position by submitting to Human Resources an approved Bid form. Employee bids and applications for this position may not be received after five o'clock (5) p.m. on the closing date stated above without the specific permission of Human Resources.

GENERAL DESCRIPTION:

A semi-skilled position responsible for the operation of public works automotive and construction equipment. Other duties include performance of manual laboring tasks.

ESSENTIAL JOB FUNCTIONS:

- Operates and maintain public works equipment such as a 10-wheel dump truck, mini-wheeler dump truck, Broom tractor, etc.
- Occasionally operates gasoline or other powered machinery such as cement-mixers, air hammers, compressors, pumping machinery and saws.
- Washes, cleans and provides routine first echelon maintenance for the equipment.
- Performs manual laboring tasks as assigned.
- May be required to operate heavier equipment on a temporary, emergency or trainee basis.
- Responds productively to change and performs all other related tasks as required and as directed.

This is a **DISASTER ESSENTIAL** position.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required.)

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of the operation, maintenance and use of public works equipment.
- Knowledge of traffic regulations governing the use of equipment.
- Knowledge of the occupational hazards involved.
- Ability to understand and follow oral and written instructions.
- Skill in the operation of construction equipment.

ESSENTIAL PHYSICAL SKILLS:

- Continuous use of both hands and feet with dexterity.
- Good hand-eye coordination.
- Continuous use of both near and far vision.
- Frequent sitting, standing, walking, including over uneven or soft surfaces.
- Able to lift up to 40 lbs.
- Ability to perform manual laboring tasks under adverse weather conditions.
- Ability to operate equipment over rough terrain.
- Capable of continuously operating a motor vehicle or heavy equipment for four hours.

ENVIRONMENTAL CONDITIONS:

- Continuous outdoor work in a dusty environment.
- Operation of and close proximity to heavy equipment that may have hazardous potential.
- Possible exposure to unknown hazardous materials.
- Continuous exposure to moderately high noise levels.

MINIMUM QUALIFICATIONS:

EDUCATION AND EXPERIENCE: Graduation from an accredited high school or possession of an acceptable equivalency diploma preferred. One year of experience in the operation and routine maintenance of construction equipment. Must be able to work in adverse weather conditions.

LICENSES, CERTIFICATIONS, OR REGISTRATIONS: Must possess a valid Florida Commercial Driving License, Class B or higher, at time of employment.