

HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS

**Does not Discriminate on the Basis of Race, Color, National Origin, Sex, Religion, Age,
or Disability in Employment or the Provision of Services.**

*We are proud to be a drug free workplace. Screening tests for illegal drug use may be required as a condition of
employment*

Date:	9/6/2017	Department:	Road and Bridge 4102
Title/(Status)/Job Code:	Equipment Operator II/Paver Screw Operator (0913)	Reports To:	Unit Supervisor
Pay Grade/Salary Range:	PG -105 \$25,747.62 - \$39,908.81	Closing Date:	9/20/2017

Completed applications for employment with Highlands County may be submitted in one of two ways: 1) a printed job application submitted to our Human Resources department located at 600 S. Commerce Ave, Room B233, Sebring, FL 33870 (either in person or by mail; or 2) fax a printed application to 863-402-6508. Any qualified employee of the Board (see job description below for MINIMUM QUALIFICATIONS) may request consideration for this position by submitting to Human Resources an approved Bid form. Employee bids and applications for this position may not be received after five o'clock (5) p.m. on the closing date stated above without the specific permission of Human Resources.

POSITION PURPOSE & OBJECTIVES:

A skilled laborers position responsible for the operation of a grade control screw on an asphalt paving machine and other laboring functions required for paving operations. The position will also be required to operate other public works automotive and construction equipment on an as-needed basis. Other duties include performance of manual laboring tasks.

ESSENTIAL JOB FUNCTIONS:

- Operates screw controls on a paving machine as well as provides labor support for paving operations. May operate a vibratory roller, skid loader or other necessary equipment during paving operations.
- Operates and maintain public works equipment such as a 10-wheel dump truck, mini-wheeler dump truck, front-end loader, broom tractor, etc. Occasionally operates gasoline or other powered machinery such as cement-mixers, air hammers, compressors, pumping machinery and saws.
- Washes, cleans and provides routine first echelon maintenance for the equipment.
- Performs manual laboring tasks as assigned. May be required to operate heavier equipment on a temporary, emergency or trainee basis.
- Responds productively to change and performs all other related tasks as required and as directed.

This is a Disaster Essential position.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

- Knowledge of the operation, maintenance and use of public works equipment's.
- Knowledge of traffic regulations governing the use of equipment.
- Knowledge of the occupational hazards involved. Ability to understand and follow oral and written instructions.
- Skill in the operation of construction equipment.

ESSENTIAL PHYSICAL SKILLS:

Continuous use of both hands and feet with dexterity. Good hand-eye coordination. Continuous use of both near and far vision. Frequent sitting, standing, walking, including over uneven or soft surfaces. Able to lift to 40 lbs. Ability to perform manual laboring tasks under adverse weather conditions. Ability to operate equipment over rough terrain. Capable of continuously operating a motor vehicle or heavy equipment for four hours.

SUPERVISORY RESPONSIBILITY:

No direct authority.

WORKING CONDITIONS:

Continuous outdoor work in a dusty environment. Operation of and close proximity to heavy equipment that may have hazardous potential. Possible exposure to unknown hazardous materials. Continuous exposure to moderately high noise levels.

MINIMUM QUALIFICATIONS:

Graduation from an accredited high school or possession of an acceptable equivalency diploma preferred. At least two years of experience in the operation and routine maintenance of heavy construction equipment, preferably screw controls on a paving machine. Must possess a valid Florida Commercial Driving License, Class B or higher, while employed. Must be able to work in adverse weather conditions.

SUCCESS FACTORS:

An individual filling this position should enjoy working in the outdoors and not be intimidated by a dusty or wet environment.

I have read and understand this position description.

Name: _____

Date: _____

Effective: 07/17