

RPAC FUNDING APPLICATION

Date: _____ *(Funding Applications must be submitted to the Parks and Natural Resources Department no less than 2 weeks prior to any RPAC meeting. Any incomplete applications will be returned and will not be placed on the RPAC agenda until all necessary documentation is submitted.)*

Name of Applicant: _____

Name of Project: _____

Location: _____

- _____ Land Acquisition-Priority 1*
- _____ Development/Expansion of Existing Park- Priority 2
- _____ Renovation/Remodeling-Priority 3
- _____ New Facility-Priority 4

DESCRIBE THE PHYSICAL CHARACTERISTICS OF THE PROJECT.

1. **For All Projects:** Provide a description of the proposed project which includes existing and future uses, existing and proposed physical improvements, and any existing buildings on site.

2. **County Funds Requested (RPAC Share)** \$ _____

3. **Local Funds Available:** (Requester's Contributions)

- a. Cash: \$ _____
- b. In-Kind: (Provide detailed data) \$ _____
- c. Other: (other agency funding, donations, etc.) \$ _____

- All local/other funds will be used first. The balances, up to the approved RPAC recommendation, will be reimbursed by the County.
- Funding 50/50 match or greater – Priority 1
- Funding 55-60% County/40-45% Requester- Priority 2
- Funding 65-70% County/30-35% Requestor-Priority 3
- Funding 75% County/25% Requestor-Priority 4

4. **Total Cost of Proposed Project:** \$ _____

5. PROJECT COST ESTIMATE:

Development/Remodel/Expansion Projects: Submit a conceptual site plan displaying the areas and facilities to be developed as proposed on this application. The site plan must CLEARLY DELINEATE facilities currently existing, facilities proposed for funding in this application and facilities planned for future development. NOTE: Applicant has 24 months for project completion from the date of the execution of the Interlocal Agreement by the Board of County Commissioners.

Acquisition Projects: If applying for an acquisition project, submit the proposed development for the project. Along with the breakdown of the facilities, submit a construction timeline for the required development of facilities. Also submit conceptual site plan displaying the areas and facilities to be developed as proposed on this application.

6. OPERATION AND MAINTENANCE

Capability to develop, operate and maintain the project site: **(Check ONLY one)**
Provide **a brief description** of how development, programming and maintenance will be provided.

_____The applicant has a full-time recreation or park department staffed to provide facility development, programming and maintenance. Priority 1*

_____The applicant has demonstrated the existence of a full-time ability to provide facility development, programming and maintenance. Priority 2

_____The applicant has other means of providing facility development, programming and maintenance. Priority 3

Explanation of maintenance _____

If the expansion/remodel/renovation will REDUCE costs of maintenance/operation, please provide a detailed explanation and back-up verification. Priority 1*

*All Priority 1 projects will be given highest consideration in the competitive process as these projects align with the current RPAC philosophy.

All applications will be forwarded electronically by County staff to all RPAC members prior to scheduled RPAC meetings. Most projects will be voted on for recommendations to the Highlands County Board of County Commissioners at the first available meeting.