



VENDOR APPLICATION

PLEASE FILL OUT, PRINT AND EITHER FAX OR MAIL - IF YOU HAVE FULL ADOBE, PLEASE E-MAIL
**MAILING ADDRESS FOR QUOTES, ITBS, RFPS, ETC.
OR SERVICING OFFICE ADDRESS**

VENDOR NAME

DBA

ADDRESS (1)

(2)

CITY

STATE

ZIP + 4

COUNTRY (If Not U.S.)

PHONE

FACSIMILE

E-MAIL

WEB SITE

CONTACT INFORMATION

NAME

E-MAIL

PHONE

FACSIMILE

TAX ID # OR SSN

REMITTANCE ADDRESS (Only If Different Than Above)

ADDRESS (1)

(2)

CITY

STATE

ZIP + 4

COUNTRY & POSTAL CODES(If Not U.S.)

PHONE

BUSINESS DESIGNATION / CLASSIFICATION (Check All That Apply)

NOT FOR PROFIT CORPORATION

SMALL BUSINESS (Per Federal Guidelines)

MINORITY OWNED

GOVERNMENT ENTITY (any level)

NUMBER OF YEARS IN BUSINESS

CREDIT CARD ACCEPTANCE

WILL ACCEPT VISA CARD FOR PAYMENT?

YES

NO

COMMODITIES AND/OR SERVICES OFFERED

(Select the appropriate 3 digit Code(s) from the following page)

REFERENCES

| FIRM OR ORGANIZATION | CONTACT NAME | PHONE # |
|----------------------|--------------|---------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

EXISTING GOVERNMENTAL CONTRACTS

- 1.
- 2.
- 3.
- 4.

AUTHORIZED APPLICANT

| | |
|------------|-------|
| PRINT NAME | PHONE |
| SIGNATURE | DATE |

PLEASE SUBMIT TO:

GENERAL SERVICES/PURCHASING DEPARTMENT
HIGHLANDS COUNTY BOARD OF COUNTY COMMISSIONERS
4320 GEORGE BOULEVARD
SEBRING, FLORIDA 33875-5803
863-402-6523 FAX 863-402-6735
E-MAIL purchase@bcc.co.highlands.fl.us

COMMODITY CODES TO BE USED FOR VENDOR REGISTRATION

| | | | |
|-----|---|-----|---|
| 010 | ACOUSTICAL TILE/INSULATION/INSULATING MATERIALS/SUPPLIES/NEW | 765 | HEAVY EQUIPMENT/REPAIR PARTS/ACCESSORIES |
| 020 | AGRICULTURAL IMPLEMENTS/ACCESSORIES AND PARTS | 460 | HOSE/ALL KINDS (EXCEPT AUTOMOTIVE AND FIRE) |
| 030 | AIR CONDITIONING EQUIPMENT AND ACCESSORIES | 475 | HOSPITAL SUPPLIES |
| 045 | APPLIANCES AND EQUIPMENT/HOUSEHOLD | 080 | ID AND PROMOTION IMPLEMENTS AND MATERIALS |
| 050 | ARTS AND CRAFTS | 477 | INSURANCE |
| 880 | AUDIO-VISUAL EDUCATION EQUIPMENT AND SUPPLIES (EXCEPT PROJECTION LAMPS) | 480 | INTERCOM/HI-FI/PA SYSTEMS/ELECTRONIC COMPONENTS |
| 055 | AUTOMOBILE AND TRUCK ACCESSORIES | 485 | JANITOR SUPPLIES/GENERAL LINE |
| 060 | AUTOMOBILE AND TRUCK MAINTENANCE ITEMS AND REPLACEMENT PARTS | 515 | LAWN EQUIPMENT |
| 065 | AUTOMOTIVE BODIES AND SPECIAL BODY ACCESSORIES FOR TRUCKS (EXCEPT SCHOOL BUSES) | 525 | LIBRARY MACHINES AND SUPPLIES |
| 070 | AUTOMOTIVE MAJOR TRANSPORTATION EQUIPMENT | 535 | LUMBER/TREATED |
| 075 | AUTOMOTIVE SHOP EQUIPMENT AND SUPPLIES | 540 | LUMBER/WOOD PRODUCTS/SHEETROCK/BUILDING |
| 085 | BAGS/BAGGING/TIES | 545 | MACHINERY AND HEAVY HARDWARE |
| 100 | BARRELS/DRUMS/KEGS/CRATES/PAIL TYPE CONTAINERS | 550 | MARKERS/PLAQUES/SIGNS/TRAFFIC CONTROL DEVICES |
| 110 | BELTS AND BELTING/POWER TRANSMISSION/CONVEY | 555 | MARKING DEVICES/STENCIL/SUPPLIES |
| 120 | BOATS/ENGINES/MARINE SUPPLIES | 560 | MATERIAL HANDLING EQUIPMENT |
| 150 | BUILDERS SUPPLIES AND MATERIAL | 570 | METALS/ALL TYPES |
| 155 | BUILDINGS AND STRUCTURES/FABRICATED | 575 | MICROFILM/MICROFICHE/MICROFILMING EQUIP/SUPPLIES |
| 170 | CASTERS AND GLIDES | 585 | NAILS AND WIRE PRODUCTS (EXCEPT WIRE ROPE) |
| 190 | CHEMICALS/COMMERCIAL(NOT OTHERWISE CLASSIFIED) | 645 | OFFICE AND PRINT SHOP PAPERS/FILE FOLDERS/BLANK BOOKS/STANDARD FORMS |
| 200 | CLOTHING AND APPAREL | 600 | OFFICE MACHINES/EQUIPMENT/ACCESSORIES |
| 025 | COMPRESSORS AND ACCESSORIES | 610 | OFFICE SUPPLIES/CARBON PAPER/RIBBONS/MASTERS |
| 252 | COMPUTER SOFTWARE | 618 | OFFICE SUPPLIES/MISCELLANEOUS |
| 755 | CONCRETE & ASPHALT HANDLING & PROCESSING EQUIPMENT | 635 | PAINT SPRAYING EQUIPMENT AND ACCESSORIES |
| 210 | CONCRETE PRODUCTS AND SUPPLIES | 630 | PAINT/PROTECTIVE COATINGS/VARNISH/WALLPAPER/RELATED ITEMS |
| 220 | CONTROLLING/INDICATING & RECORDING INSTRUMENTS & SUPPLIES | 640 | PAPER/PLASTIC/SYNTHETIC PRODUCTS/DISPOSABLE |
| 225 | COOLERS/WATER | 650 | PARK/PLAYGROUND/RECREATIONAL EQUIPMENT |
| 015 | COPYING/DUPLICATING AND ADDRESSING MACHINE | 655 | PHOTOGRAPHIC EQUIPMENT/SUPPLIES/SERVICES |
| | CHEMICALS & SUPPLIES | 670 | PLUMBING EQUIPMENT/FIXTURES/SUPPLIES |
| 235 | CULVERTS AND PIPE/CORRUGATED METAL | 675 | POISONS/AGRICULTURAL/INDUSTRIAL |
| 240 | CUTLERY/DISHES/FLATWARE/GLASSWARE/TRAYS/UTENSILS/AND SUPPLIES | 680 | POLICE/CORRECTIONAL EQUIPMENT AND SUPPLIES |
| 250 | DATA PROCESSING EQUIPMENT/SYSTEMS AND SUPPLIES | 691 | PRINTING CLASS I/ GENERAL |
| 004 | DEVELOPMENTAL CONTRACTS | 692 | PRINTING CLASS II/ SPECIALTY |
| 265 | DRAPERIES/CURTAINS AND UPHOLSTERY | 695 | PRINTING CLASS V/ BOOKLETS/ PAMPHLETS MAGAZINES |
| 277 | DRUGS/MISCELLANEOUS | 696 | PRINTING CLASS VI/ PROCESS COLOR WORK |
| 287 | ELECTRICAL AND ELECTRONIC TESTING AND ANALYZING EQUIPMENT | 697 | PRINTING CLASS VII/ ENGRAVED/EMBOSED/THERMOGRAVED |
| 280 | ELECTRICAL CABLES AND WIRES | 698 | PRINTING CLASS VIII/ SILK SCREEN |
| 285 | ELECTRICAL EQUIPMENT AND SUPPLIES (EXCEPT CABLES AND WIRES) | 720 | PUMPS/PUMP ACCESSORIES (EXCEPT LABORATORY/HOSPITAL/REFRIGERATION/TIRE |
| 290 | ELECTROPLATING AND METALLIZING EQUIPMENT AND SUPPLIES | 908 | QUALITY TRAINING/ALL EMPLOYEES |
| 295 | ELEVATORS/BUILDING TYPE | 906 | QUALITY TRAINING/MIDDLE MANAGEMENT DEVELOPMENT |
| 300 | ENERGY CONSERVATION MATERIALS/CONTROL DEVICES AND SYSTEMS | 905 | QUALITY TRAINING/SENIOR MANAGEMENT DEVELOPMENT |
| 305 | ENGINEERING/SURVEYING/BLUEPRINTING/MAPPING EQUIPMENT/INSTRUMENTS AND | 725 | RADIO AND TELECOMMUNICATIONS EQUIPMENT AND ACCESSORIES |
| 310 | ENVELOPES | 565 | RECYCLING EQUIPMENT/ALL TYPES (EXCEPT LABORATORY) |
| 312 | ENVIRONMENTAL PROTECTION/POLLUTION CONTROL EQUIPMENT/SUPPLIES | 740 | REFRIGERATION EQUIPMENT/ACCESSORIES/SUPPLIES |
| 320 | FASTENERS/FASTENING DEVICES/PACKAGE STITCHING/STRAPPING/TYING | 745 | ROAD AND HIGHWAY BUILDING MATERIALS (ASPHALTIC) |
| 325 | FEED AND BEDDING/ANIMAL/FISH AND FOWL | 750 | ROAD AND HIGHWAY BUILDING MATERIALS (NOT ASPHALT) |
| 330 | FENCING | 770 | ROOFING (EXCEPT WOOD) |
| 337 | FINANCING | 773 | SAFETY EQUIPMENT/PROTECTIVE CLOTHING/INDIVIDUAL AND SHOP (SEE ALSO |
| 340 | FIRE PROTECTION SUPPLIES | 780 | SCALES AND WEIGHING APPARATUS |
| 345 | FIRST AID AND SAFETY EQUIP. (Except WELDING & NUCLEAR) | 790 | SEED/SOD/SOIL/INOCULANTS |
| 350 | FLAGS/FLAGPOLES/BANNERS/ACCESSORIES (EXCLUDES CUSTOM SILK SCREEN | 800 | SHOES AND BOOTS |
| 360 | FLOOR COVERING/FABRIC AND MOLDED (ALL TYPES) | 805 | SPORTING AND ATHLETIC GOODS |
| 365 | FLOOR MAINTENANCE MACHINES | 810 | SPRAYING EQUIPMENT (EXCEPT HOUSEHOLD AND PAINT) |
| 385 | FOOD/PREPARED/READY TO EAT (CONVENIENCE) | 830 | TANKS/METAL/WOOD/SYNTHETIC MATERIALS/MOBILE/PORTABLE/STATIONARY |
| | | 835 | TARPAULINS AND TENTS |
| | | 837 | TEACHING APPARATUS/KITS/DEMONSTRATION UNITS/EQUIPMENT/SUPPLIES |
| | | 730 | TELECOMMUNICATIONS SYSTEMS/EQUIPMENT & ACCESSORIES |
| | | 840 | TELEVISION EQUIPMENT AND ACCESSORIES |
| | | 845 | TESTING APPARATUS/INSTRUMENTS/AND MACHINES |
| | | 863 | TIRES/TUBES/VALVE STEMS |