



HIGHLANDS COUNTY BUILDING DEPARTMENT

CONSTRUCTION LICENSING, ENFORCEMENT AND APPEALS BOARD

REGISTRATION PROCEDURES FOR CERTIFIED CONTRACTORS

Consist of completing the application and affixing a **photograph** of the qualifier. A current workers compensation policy or exemption must be received at the time of registration. A copy of your state certifications is needed and if anyone other than the license holder is going to obtain permits a letter of authorization or power of attorney is required. An administrative fee of \$30.00 is required to process the registration and then annually a \$30.00 administrative fee is charged.

HIGHLANDS COUNTY BUILDING DEPARTMENT
P.O. BOX 1926
501 S. COMMERCE AVENUE
Suite 1
SEBRING, FL 33871
863-402-6644

DATE OF APPLICATION _____

HIGHLANDS COUNTY BUILDING DEPARTMENT
APPLICATION FOR REGISTRATION

Certified

OFFICE USE ONLY

APPLICANT INFORMATION

Category: _____
Trade _____ Years of Experience _____

Applicant's Name: _____

Residential Mailing Address: _____

City: _____ County: _____ Zip: _____

Res. Phone: _____ D.O.B. _____ S.S. # _____

Business Name: _____

Business Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

EMAIL: _____ FEID# _____

Applicant's signature

The foregoing instrument was acknowledged before me this _____ day of _____ 20____ by _____ who is personally known to be or produced _____ as identification.

Notary Public

Revised: 12/22/04